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NATIONAL INSTITUTE OF OPEN SCHOOLING(NIOS)

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(An Autonomous Institution Under Deptt. of School Education and Literacy, M.H.R.D., Govt. of India)
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0484-2310032

KOCHI REGIONAL CENTRE, 6th FLOOR, KSHB BUILDING, PANAMPILLY NAGAR, KOCHI – 682036

Website : www.nios.ac.in, Email: rkochi@nios.ac.in

To,

All Coordinators under the region

Dear Sir/Madam,

This is with reference to Office Order-251/2017 dated 18.09.2017 , retarding online submission absentee for October – November, 2017 public examination. The coordinators can use the following URL for online submission of attendance.

- <http://online.nios.ac.in/attendance/centerlogin.aspx>

The login ID and Password of your centre will be sent to you by SMS.

Attendance must be marked daily after 3.00 pm. You cannot enter attendance of previous day; as such attendance may be entered daily for the subjects, i.e. on exam day itself without fail.

It is mandatory to submit the online ABSENTEE for all Examination Centre.

Thanking you,

Yours faithfully

V S Raveendran

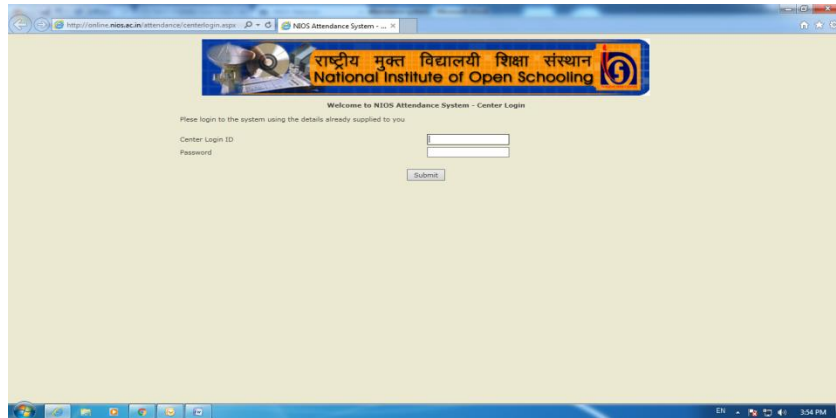
Regional Director

Please see the following instructions for easy access of the system

National Institute of Open Schooling NIOS ATTENDANCE SYSTEM October 2017

Instructions for Submitting Absentee by the Exam Centre:

1. Type the URL <http://online.nios.ac.in/attendance/centerlogin.aspx> in Address Bar. The following screen will appear



2. Login using User ID and Password provided by Regional Centre or obtained from Regional Centre.
3. All centre numbers with no of students allotted on that particular day will be displayed.

Center X	Reg Center X - 1	Reg Center X - 2	Center XII	Reg Center XII - 1	Reg Center XII - 2
Present	Present	Present	Present	Present	Present
Total	Total	Total	Total	Total	Total
12836	54019	0	20836	XXXXXX	0
48	0	0	0	0	0
48	69	0	5	0	0

4. Select centre number for marking Absentee. The following Screen will appear.

Welcome to NIOS Attendance System - Center Section.
Home Logout

Center: 10936

Roll No. Filter Student Data

Students Registered for this Center

Roll No	Name	Subject	Confirm Attendance <input type="checkbox"/>	Check RW
090002162016		213	<input checked="" type="checkbox"/>	<input type="checkbox"/>
090002162024		213	<input checked="" type="checkbox"/>	<input type="checkbox"/>
090002162028		213	<input checked="" type="checkbox"/>	<input type="checkbox"/>
090002162028		213	<input checked="" type="checkbox"/>	<input type="checkbox"/>
090002162031		213	<input checked="" type="checkbox"/>	<input type="checkbox"/>
090002162037		213	<input checked="" type="checkbox"/>	<input type="checkbox"/>
090002162308		213	<input checked="" type="checkbox"/>	<input type="checkbox"/>
090002162309		213	<input checked="" type="checkbox"/>	<input type="checkbox"/>
090002162310		213	<input checked="" type="checkbox"/>	<input type="checkbox"/>
090002162311		213	<input checked="" type="checkbox"/>	<input type="checkbox"/>
090002162312		213	<input checked="" type="checkbox"/>	<input type="checkbox"/>
090002162313		213	<input checked="" type="checkbox"/>	<input type="checkbox"/>
090046162007		213	<input checked="" type="checkbox"/>	<input type="checkbox"/>
090046162009		213	<input checked="" type="checkbox"/>	<input type="checkbox"/>
090046162010		213	<input checked="" type="checkbox"/>	<input type="checkbox"/>
090091152523		213	<input checked="" type="checkbox"/>	<input type="checkbox"/>
090091152524		213	<input checked="" type="checkbox"/>	<input type="checkbox"/>
090001162035		213	<input checked="" type="checkbox"/>	<input type="checkbox"/>
090001162036		213	<input checked="" type="checkbox"/>	<input type="checkbox"/>

5. Empty Box means the student is absent.
6. Please use 'All Select' option to mark all students as present.
7. Empty the box by remove the tick mark against the rollno which is ABSENT.
8. Mark **RW** for Unfair means (UFM) cases in Adjacent BOX , if any.
9. Please print and keep a copy using option '**PRINT**' for your record.
10. After ensuring that the information entered is correct click '**SUBMIT**' Button to save the attendance.

Attendance must be marked daily after **3.00pm**. As you cannot enter attendance of previous day. It is therefore directed to enter attendance daily i.e. on exam day without fail.

It is mandatory to submit the online ABSENTEE for all Examination Centre. In cases of non compliance the action will be taken against the examination centre. In case of any query, pl. contact your Regional Centre.

The Regional Centre has to do the complete monitoring of the compliance of the online ABSENTEE process.

Ms. Mamta Gupta
Asstt. Director(Evaluation),
NIOS, NOIDA